

**Llangurig Community Council**  
**Meeting Minutes**  
**Tuesday 20<sup>th</sup> March 2018**

Minutes of meeting held at the Llangurig Community Centre on Tuesday 20<sup>th</sup> March 2018 at 7.30pm.

**In attendance:** Cllr J Dore (Chairman), Cllr L Higgitt (Vice Chairman), Cllr J Lewis, Cllr R Williams, Cllr P Windsor.

Clerk Mrs S Palmer

2 members of the public in attendance

Not present: Cllr I Bound, Cllr C Davies.

1. **Apologies:** Cllr B Jones, Cllr M Bound. County Cllr P Davies sent apologies for not being able to attend.
2. **Declarations of interest to be made for any matters on the agenda.** None
3. **Confirmation of minutes** for meeting held on 20<sup>th</sup> February 2018. Clerk had not sent the minutes to Cllrs so will send them as soon as possible to be confirmed at the next meeting.
4. **Internal Verifier for 2017/18 audit to be appointed.** An internal auditor will need to be appointed for the upcoming audit. Cllr L Higgitt to speak to the person who carried out the audit last year to see if they are available to do it again. If not Clerk has contact details for someone else who may be able to carry it out instead. Clerk to add to next months agenda.
5. **Highway Matters**
  - a) **Disability access,** kerbs and crossing and drains require unblocking on the road facing the Blue Bell Inn: no information as yet.
  - b) **Village Car park:** PCC confirmed that they will look into the pot holes and lights at the car park. Cllrs have confirmed that the light has not yet been switched back on. Clerk to chase this up.
  - c) **Snow clearance:** a query was raised following the adverse weather regarding the procedure for the road from Llangurig to Aberystwyth to be cleared from snow. It has been confirmed that Ceredigion Council clear this road and Powys clear another route going into Ceredigion. It has also been confirmed that this procedure is being reviewed following the recent weather.
  - d) **Road Closure information:** Info of an upcoming road closure was confirmed and will be put on the website.
7. **Matters Arising:**
  - a) **Wind Farm:** No updates or details of Community Fund received.
  - b) **Clerks contract and Standing Orders:** Drafts sent to Councillors prior to the meeting. Some points were discussed and it was agreed by all Cllrs present that Cllr L Higgitt and Clerk would go through the documents and produce drafts to present to Cllrs for confirmation.
  - c) **Confirmation of £40 payment for Land Registry:** Clerk has had no confirmed details of whether Curig Charity will be willing to cover 50% of the land registry fees. It was however agreed for LCC to reimburse Cllr L Higgitt for this cost in the mean time. This was agreed by all Cllrs present.
  - d) **Laptop for Clerk:** A laptop was confirmed by Cllrs at the last meeting but Clerk confirmed that this laptop was no longer available at the time of placing the order. Another laptop as been suggested by PC-Q at a higher price. After discussion Cllrs agreed for the Clerk to go ahead with this purchase and for a cheque to be drawn up for this amount. All Cllrs present agreed.
  - e) **General Data Protection Legislation:** Clerk confirmed that NALC have produced a Data Protection Toolkit which has been sent to Clerks by One Voice Wales. SLCC have also stated that they will be providing further information. Some points are still unclear regarding what LCC will have to do in order to comply. Clerk will be looking at putting together a basic policy as a working document for all three Councils that she works for prior to the deadline.

- f) **Website information:** Training required for the Clerk has previously been agreed by the Council but Clerk confirmed there will also be a cost. Usual fee is £50 but this would be shared with Trefeglwys Community Council bringing the cost down to £25. Cllrs confirmed they were happy with this, proposed by Cllr L Higgitt and seconded by Cllr J Lewis.
- g) **Notice boards:** Clerk confirmed details and costs of various notice boards which could be purchased. Clerk has also contacted a local tradesman who has carried out some work for LCC previously. A quotation will be received before the next meeting for repairs to the current notice board.

#### 8. Correspondence:

- a) **Member of public:** Query relating to the responsibility of the maintenance at Dernol Cemetery. Query was raised last month. Clerk has now received details back from the Presbyterian Church in Wales stating that they have responsibility and have asked for details of anyone locally who may be able to cut the grass. Cllrs were not able to suggest anyone specific. Clerk will confirm for the person who originally raised the query that ownership has been confirmed and the cemetery should now be maintained by them.
- b) **Members of the Community:** Information received regarding concerns over tree felling in Cwm Belan. Two members of the community have been in contact with LCC and were also in attendance. They were invited to speak to the Council by Chairman Cllr J Dore and did so to air their concerns over tree felling within Cwm Belan. The tree felling has taken place in an area which falls within a conservation area and planning was never sought from PCC as it was not stated as a conservation area when applying to NRW for a license to fell the trees. The trees have been left where they were cut which is an eyesore but the main concern is the breach by not seeking planning permission. The residents confirmed that they have spoken to PCC but they have not reassured them that they are dealing with the breach. LCC Cllrs agreed with the concerns that the residents have and although the damage cannot be undone Cllrs would also like to know what PCC will be doing about the breach. Clerk will contact PCC for information relating to this and echo the concerns raised by the residents.  
Two members of public left meeting at this point, 8.45pm.
- c) **Welsh Hearts:** Requesting info of defibrillators within communities. Clerk to confirm where defibrillators are located locally.
- d) **Wales Audit Office:** Survey received. Clerk to complete survey on behalf of the Council.
- e) **The Local Democracy and Boundary Commission for Wales:** Review of County Electoral Arrangements for the County of Powys - Draft Proposals received. The latest draft shows Llangurig with Llanidloes Town as an electoral region. Some Cllrs were worried about being put together with a larger Council but agreed to add to the next agenda and Clerk to contact Cllr P Davies to ask his thoughts on the proposal and what Llanidloes Town Council think about it also.

#### 9. Requests for Financial Assistance:

- a) **Citizens Advice Bureau:** Clerk confirmed that LCC has previously donated £75. All Cllrs present agreed to donate £75 again.
- b) **Llanidloes Town Council (donation request for Llanidloes library/museum & Llanidloes Day Centre):** Llanidloes Town Council were asked for details of the costs of running the library/museum. Approximate figures of the running costs of the last 12 months have been sent to the Clerk. Cllrs discussed the details but agreed that further clarification of how the costs are shared with the Town Hall have been requested. Clerk to request this information as well as details of the costs for the Day Centre
- c) **British Red Cross:** Clerk confirmed that LCC donated £50 last year. Cllr P Windsor proposed donating the same again which was second by Cllr R Williams.
- d) **Children's Wales Air Ambulance:** Clerk confirmed that LCC has previously donated to the Air Ambulance but not since 2012. Cllr J Lewis proposed donating £100 and this was seconded by Cllr P Windsor.  
Cheques for the above to be drawn up and signed at this meeting, at the Chairman's discretion.

## 10.Planning Applications:

### Application Ref: P/2018/0256

Grid Ref: 294567.34/281169.83 for Householder: Erection of a conservatory and detached garage at Gwern Tyddyn, Llangurig, Llanidloes, Powys  
Cllrs had no comments or objections to put forward.

## 11.Finances:

**a) Accounts and budget review:** The accounts and budget were sent to all Cllrs prior to the meeting. Points raised were that there is usually a precept payment in December which has not been received. Clerk to contact PCC about this.  
The figures for training also don't seem to be correct. Clerk to check these details to confirm at the next meeting.

**b) Account balances to confirm:**

Business Money Manager Account	= £7,953.57
Community Current Account	= £1,765.05

**c) Bills to be paid:**

Sophie Palmer (Clerk) salary	= £190.01
Sophie Palmer (Clerk) expenses	= £42.40
HMRC PAYE tax payable	= £19.40
One Voice Wales Membership for 2018/19	= £111.00
Powys Citizen's Advice	= £75.00
British Red Cross	= £50.00
Wales Air Ambulance	= £100.00
PC-Q Solutions Ltd (laptop)	= £544.79
Laurie Higgitt (reimbursement for Land Registry payment)	= £40.00

Bills to be paid were proposed by Cllr P Windsor and seconded by Cllr R Williams.

## 12.Councillors comments:


**Cllr J Lewis:** Confirmed that he will be standing down as Cllr and the next meeting in April will be his last.

**Cllr L Higgitt:** Gave his apologies for the April meeting.

**13.Date of next meeting:** Tuesday 17<sup>th</sup> April 2018 at 7.30pm.

Chairman Cllr J Dore thanked everyone for attending and closed the meeting at 9.47pm.

Signed:



Sophie Palmer (Clerk & RFO)