

Llangurig Community Council
Meeting Minutes
Tuesday 17th April 2018

Minutes of meeting held at the Llangurig Community Centre on Tuesday 17th April 2018 at 7.30pm.

In attendance: Cllr J Dore (Chairman), Cllr J Lewis, Cllr R Williams, Cllr P Windsor, Cllr B Jones, Cllr C Davies, Cllr I Bound (arrived 7.40pm).

Clerk Mrs S Palmer

0 members of the public in attendance

1. **Apologies:** Cllr L Higgitt (Vice Chair), Cllr M Bound
2. **Declarations of interest to be made for any matters on the agenda:**
3. **Minutes** for meeting held on 20th February 2018 were proposed as a true record by Cllr J Lewis and seconded by Cllr R Williams. Minutes of 20th March 2018 were also proposed as a true record by Cllr J Lewis and seconded by R Williams.

4. Highway Matters

- a) **Disability access:** this is still on the agenda with Powys CC, no updates as yet. Clerk to ask County Cllr P Davies if he knows of any updates.
- b) **Village Car park: pot holes and lighting:** No response received from PCC as yet. Cllrs confirmed that the lights are still not on. Clerk will chase this up. There has been rumours also of cars going in and out and meeting briefly in the car park at night time so residents are speculating as to what might be going on. It would help if the car park was at least lit.
- c) **Drainage at Llanerch corner:** Chairman Cllr J Dore raised the issue that at Llanerch corner the collection pits seem to have been filled in and are now overflowing which has created issues with the road. Clerk has raised this with PCC, waiting for a response.
- d) **Road closure of C2020:** Information of road closure noted and will be added to the website.

Cllr J Lewis: a resident has been in contact with him stating that they saw PCC employees removing the sign at Cefn Road. Clerk to contact PCC and ask why this is being removed as the belief is that the paperwork for the sign was done incorrectly. Why has the paperwork not been sorted instead of removing the sign?

7. Matters Arising:

- a) **Wind Farm:** Updates and details of Community Fund. No updates have been received for some time.
- b) **Clerks contract and Standing Orders:** Clerk and Cllr L Higgitt have not been able to meet to go through these as yet but hope to have drafts completed before the next meeting.
- c) **Laptop for Clerk:** Clerk has the new laptop but still requires MS Office. It was thought that this may be able to be shared with another Council but this would not be ideal and would also not have saved LCC any money. Cllrs confirmed that they were happy for a cheque to be raised at tonight's meeting for the cost to cover the required MS Office package.
- d) **General Data Protection Legislation:** some updates and further information has been received and forwarded to Cllrs. Clerk confirmed that she will have a basic Data Protection Policy drafted for the next meeting in order to have something in place to use as a working document but will cover the council from the effective date of the GDPR.
- e) **Notice board:** quotes for repairs and/or new notice board have been received and discussed. Cllrs unanimously agreed to accept the quotation from Martin Obbard who has given a detailed quotation of suggested repairs to the board. Clerk to confirm the go ahead for this work.
- f) **Tree Felling in Cwm Belan:** Clerk has been in communication with PCC Planning Dept relating to the breach in planning. PCC have confirmed that there has been a breach in planning and that an investigation is underway. Clerk to leave this item on the agenda for further updates.
- g) **The Local Democracy and Boundary Commission for Wales: Review of County Electoral Arrangements for the County of Powys:** Cllrs discussed the proposed draft which states that for Electoral purposes (County Councillors) Llangurig would be an area along with Llanidloes Town Council. Cllrs unanimously agreed that they would rather stay as they are currently and not be put in with a larger town. Clerk also confirmed correspondence received from Llanidloes Town Council stating that they would be holding a meeting prior to the Llanidloes Town Council meeting on 23rd April. Clerk and Chairman Cllr J Dore to attend. **Following the meeting Clerk*

to Llanidloes Town Council emailed to say that the meeting had been cancelled as these changes only affect the County Councillors and not Community & Town Councillors.

- h) Internal Auditor:** Clerk confirmed that we are waiting to hear back as to whether the person who has completed the internal audit previously is willing and able to carry it out again. This will be confirmed by the next meeting. Clerk has details of other options for internal auditor if this person will not be carrying it out.

8. Correspondence:

- a) Powys Citizens Advice:** Thank you letter for donation received and noted.
- b) Wales Air Ambulance:** Thank you for donation received and noted.
- c) Cllr J Lewis:** Cllr resignation. Clerk confirmed resignation in writing from Cllr John Lewis who has been on the Council for many years and his input and expansive local knowledge will be greatly missed.
- d) Cllr P Windsor:** Cllr resignation. Clerk confirmed resignation in writing for Cllr Polly Windsor who has offered much input over her years as Councillor and will be greatly missed.
- e) One Voice Wales:** Response to Community & Town Council Review collated by One Voice Wales has been received and noted by Councillors.
- f) One Voice Wales:** Confirmation of membership & request for representatives' names has been received. Representatives to be confirmed at the AGM in May.
- g) HMRC:** Student Loan Deductions, Clerk has stated that as far as she is aware from previous enquiries, her earnings are below the threshold required for student loan deductions to be taken. She will double check this information.
- h) Pensions Regulator:** Declaration of Compliance. Although under the threshold required to take part in the mandatory pension scheme there is still a requirement to log details with the Pensions Regulator. Clerk will log the relevant information. A contact other than the Clerk is also required, this will be added for confirmation at the AGM in May.

- 9. Notice of Vacancy:** Due to receiving two Councillor resignations the Clerk has confirmed that a notice of vacancy must be put up in order to advertise that two vacant seats are now available on the Council. Cllrs unanimously agreed that the notice would be effective from the following day (18th April) until 8th May. Those interested would need to contact the Clerk and Cllrs will discuss the information received at the next meeting in May.

- 10. Councils Action List:** Chairman Cllr J Dore raised the issue of needing an action list or plan for things that are needed/wanted within the community. It was agreed that it would be added to the next agenda for further discussion and to start putting details together.

11. Requests for Financial Assistance:

- a) Llanidloes Town Council** (donation request for Llanidloes library/museum & Llanidloes Day Centre), further info requested and received. Cllrs discussed the information received but have further queries such as regarding the rent. Clerk to look into minutes from when the original request for donation for the Day centre was made and confirm what was agreed. Cllrs agreed to draw up a cheque for £150 donation to the library/museum at the next meeting.
- b) Montgomery County Music Festival.** Cllrs decided not to donate to this organisation.

- 12. Planning Applications:** Below planning application received after the agenda was posted but prior to the meeting so the details were discussed at the Chairman's discretion:

Application Ref: P/2018/0405

Grid Ref: 294195.43/282013.8 for Full: Conversion of barn to form a dwelling, change of use of land to form additional domestic curtilage, installation of sewage treatment plant, alterations to vehicular access and all associated works at Gellifawr Isaf Cwmbelan Llanidloes Powys.

Cllrs confirmed unanimously that they had no objections or comments to submit.

13. Finances:

- a) Figures for Cllr & Clerks training to be clarified by Clerk.** Clerk believes there may be some money owed back to Chairman Cllr J Dore relating to training but will double check all of the figures and confirm at the next meeting.
- b) Precept payment:** It was queried previously whether a precept payment was missed last year. Clerk has confirmed that the statement for December has been received and the precept payment was received but was slightly less due to the cost of the May 2017 elections being taken directly from the precept.
- c) Account balances to confirm**
- | | |
|-----------------------|--|
| Community Account | = £1,591.10 (as of 15 th March) |
| Money manager Account | = £8,929.09 (as of 27 th March) |
- d) Bills to be paid:**
- | | |
|--------------------------------|---------------------|
| Sophie Palmer (Clerk) salary | = £230.89 (21.5hrs) |
| Sophie Palmer (Clerk) expenses | = £21.03 |
| HMRC PAYE tax payable | = £0 |

PC-Q Solutions Ltd (MS Office)

= £119.99

Clerk stated that funds in the Community Account were low so she would draw up a transfer letter for HSBC to be signed at the next meeting by 2 signatories.

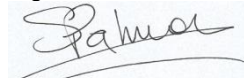
14. Councillors comments:

Cllr B Jones: has asked whether we have received any updates relating to the tip at Bryn Posteg following sending comments back. Clerk to find out if there are any updates. Cllr B Jones confirmed that there are still problems with the water coming down from the tip and NRW have been out for 2 days testing the water again.

15. Date of next meeting: Tuesday 15th May 2018 for the AGM at 7pm followed by the ordinary meeting at 7.30pm at Llangurig Community Centre.

Chairman Cllr J Dore thanked everyone for attending and closed the meeting at 9.12pm.

Signed:

A handwritten signature in blue ink, appearing to read 'Sophie Palmer', is written over a light blue rectangular background.

Sophie Palmer (Clerk & RFO)