

**Llangurig Community Council**  
**Meeting Minutes**  
**Tuesday 16<sup>th</sup> October 2018**

Minutes of meeting held at the Llangurig Community Centre on Tuesday 16<sup>th</sup> October 2018 at 7.30pm.

**In attendance:**

Cllr J Dore (Chairman), Cllr L Higgitt (Vice Chairman), Cllr C Howells, Cllr I Bound, Cllr M Bound, Cllr C Davies, Cllr B Jones, Cllr R Williams  
Clerk Mrs S Palmer  
0 members of the public

1. **Apologies:** Clerk confirmed that she received an email from Cllr H Pritchard stating that she will be resigning as Councillor. Clerk confirmed to the Council that a Notice of Vacancy will be put up on all LCC Noticeboards.  
County Cllr P Davies
2. **Declarations of interest** *whether likely to benefit or disadvantage, should be disclosed prior to commencement of discussion.* Cllr L Higgitt – 6b & 6c
3. **Minutes** for meeting held on 18<sup>th</sup> September 2018 proposed as an accurate record by Cllr C Howells and seconded by Cllr I Bound
4. **County Cllr Phyl Davies:** Had to give last minute apologies, update at a later meeting.
5. **Highway Matters**
  - a) **Disability kerbs:** Clerk has tried to chase this up with Trunk Road Agent and has discussed with Karen Jones PCSO 11 who is also chasing this up from her side of things.
  - b) **Village Car park: lighting:** Clerk still chasing with PCC as a new officer has not yet been appointed. It was also reported that the last street light leaving the village on the Aberystwyth road has recently been moved and is not currently working. Clerk to contact PCC.
  - c) **Drainage at Llanerch corner:** No update received as yet, Clerk to continue to chase PCC.
  - d) **Cefn Road sign:** County Cllr P Davies has stated that this matter is still with Highways and Building control to register the road with postal services.
  - e) **Pavement blocking/illegal parking:** Disability kerbs may alleviate this issue by creating easier access for pedestrians and those using wheelchairs, mobility scooters, pushchairs etc. Clerk has forwarded pictures received from residents to Karen Jones PCSO 11.
  - f) **Redundant signage:** No update as yet from PCC, Clerk to chase.
  - g) **Multi bus problem in Llangurig:** There has at certain times been two or three buses stopped in the village behind one another and it is precarious to overtake them. Cllrs stated that this has not been so much of an issue of late. All Cllrs present agreed to remove this item from the agenda unless LCC receives reports of the issue worsening again.
6. **Matters Arising:**
  - a) **Council Policies & Village Green Byelaws:** LCC will need to register the Village Green as a Village Green and get the Byelaws confirmed. The issue with the boundary will first need to be settled before registering the Green. Clerk to look into this.  
**Clerks contract:** signed by Clerk and Chair Cllr J Dore  
**Equal Opportunities** procedure confirmed and Clerk to draft a final copy to send to all Cllrs and add to the website.
  - b) **Fence for village green:** Clerk confirmed that the addition of a fence should not affect the current insurance. Cllrs would like further information confirmed such as worst-case scenario if for example a child climbs the fence and badly hurts themselves would insurance cover LCC? Clerk to ask insurers what happens in worst case scenario.  
A decision on whether or not to erect a fence needs to be made at the November meeting as funding for it from the Community Centre needs to be spent by end of the year, a figure of around £2,000.  
Cllr J Dore also suggested asking current insurers about covering the Clerk if they went on sick leave. Clerk to confirm with insurers.
  - c) **Public Toilets in Llangurig:** Clerk confirmed that funding is available from various different sources. LCC need to decide whether it is something that they wish to explore. Ask Welsh Gov if they would give a grant like other Community/Town Councils receive. Cllr B Jones proposed not to go ahead with looking into the possibility of taking on the toilets, seconded by Cllr C Davies. All were in agreement not to go ahead with looking into taking on the toilets.

- d) **Village Green boundary:** Cllr L Higgitt confirmed that Land Registry have stated that the boundary has been drawn incorrectly and Curig Charity should give the land back to LCC. LCC would like to ask Curig Charity to sign the land back to LCC. Proposed by Cllr C Davies & seconded by Cllr R Williams. Two Cllrs will need to sign documents once they have been agreed and drawn up.
- e) **Bryn Titli Windfarm:** Clerk has sent communication to Rhayader Town Council in relation to the Wind Farm Community Fund but not yet received a response.

**7. Correspondence:**

- a) **Powys Samaritans:** Request for support of project in Llandrindod Wells. Cllrs in support of the project. Clerk to send a letter of support.
- b) **Independent Review Panel:** Conclusion of the Review of Community & Town Councils. Information noted, no action.
- c) **Independent Remuneration Panel:** Draft annual report, information noted, no action.
- d) **One Voice Wales:** Consultation on Unadopted Roads in Wales. No action.
- e) **One Voice Wales:** Area meeting, Cllr J Dore and the Clerk aim to attend.

**8. Planning Applications:** No new applications received

Cllr B Jones reported that he had attended a meeting relating to the Bryn Posteg tip site. They are looking to get permission to reopen in order to fill the cell that is only a quarter filled which will take around 5 years to fill up and then seal the cell up.

Cllr B Jones asked whether they would be taking local rubbish only rather than from other areas as it was previously. Response was that the owner can put whatever they want in it. Cllr B Jones was told that the owner has purchased another site near Telford so waste from Welshpool etc should be going there rather than Llanidloes.

Regarding the amendment to be made to the planning for Bryn Blaen wind farm in relation to connection to the grid; shouldn't LCC have been consulted on this amendment? Clerk to contact PCC Planning Dept.

**9. Finances:**

- a) **Account balances to confirm:**
  - Community Account = £2,198.94
  - Business Money Manager Account = £7,664.86
- b) **Additional signatory:** Cllr C Howells confirmed details for Clerk as signatory – Clerk to complete the forms and bring to the next meeting for Cllr C Howells signature.
- c) **External Audit Response:** Clerk confirmed receipt of the completed external audit from Grant Thornton and went through the following points raised by the audit:
  - Late approval of the accounts by the Council. Clerk confirmed that the accounts were sent later than planned to the internal auditor which had a knock-on effect in completion of the paperwork to send for internal audit. Clerk confirmed she will aim to have all details prepared and ready for internal and external audit much earlier in future.
  - In relation to Notice of Appointment of Date for the Exercise of Electors Rights, the council approved the accounts after the inspection period. Clerk stated that the timings of this were unclear on the original paperwork which she will feedback to the External Auditor and will make a note for future audits of the correct timings.
  - According to the external audit LCC hold a high level of reserves. Clerk confirmed that a more robust budget and precept plan could be done in order to ear mark the funds held more specifically in future.
  - The Internal auditor highlighted that an adequate budgetary process and reserves review was not in place. Clerk confirmed that monitoring of the accounts is something which has been implemented but a more robust system of setting and monitoring reserves should be in place.
  - The precept figures were entered incorrectly due to the costs for the 2017 election being removed directly from the precept. Clerk to restate these figures on next years annual return.
  - Details of unrepresented cheques were entered incorrectly. Clerk to restate these figures on next years' annual return.
- d) **Accounts and Budget for review**
- e) **Bills to be paid:**
  - Sophie Palmer (Clerk) salary (October) = £197.15 (18hrs)
  - Sophie Palmer (Clerk) expenses (October) = £92.74
  - HMRC PAYE tax payable = £0

Bills to be paid were proposed for payment by Cllr M Bound and seconded by Cllr C Davies.

**10. Councillors comments:**

**Cllr I Bound:** an extra salt bin is needed on the road between the Old School House and Cae Capel. Clerk to request this from PCC.

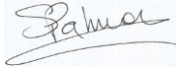
**Cllr R Williams:** Some wood has been piled up on the road past the old school in Llangurig. Clerk to contact PCC.

**Cllr B Jones:** Vision on the roundabout is terrible due to the overgrowth in the middle of the roundabout plus a sign on the roundabout is on the ground. Clerk to contact Trunk Road Agent to action.

**11. Date of next meeting:** Tuesday 20<sup>th</sup> November 2018 at 7.30pm.

Chair Cllr J Dore thanked everyone for attending and closed the meeting at 9.36pm.

signed:

A handwritten signature in black ink, appearing to read 'Sophie Palmer', is written over a light blue rectangular background.

Sophie Palmer (Clerk & RFO)